Dear Parent/Carer

Amenities Fund

In common with most other schools, each year we ask parents to make a voluntary contribution to your son’s/daughter’s school’s amenities fund. The sum that we ask parents to contribute is £21 per year per family. This is much less than most other schools request but we do recognise that it may be beyond the means of some parents to make a contribution and for that reason we emphasise that the contribution is a voluntary payment.

The school amenities fund is used to cover all expenditure related to the wide range of extra-curricular activities that contribute to the life of the school. It is used in a variety of ways to enhance opportunities at all levels in the school. These include: equipment is provided for clubs and societies and sports teams whilst books are purchased to enhance the library provision. The amenities fund also provides colours and prefects ties and badges; grants to students to enable them to participate in sporting and cultural events; costumes and make-up for school productions.

Payment may be made by ParentPay by using the ‘2014-2015 Amenities Fund Donation’ code. Parents are requested to complete a Gift Aid certificate to allow the school to claim the tax paid. This provides a further income for the school.

I have attached a reply slip to the end of this letter in order to make your intentions with regard to amenities fund clear and I would ask you to return it to school on or before 30 October 2014 in order to help us to bring our records up to date.

Your contributions would be most welcome and we thank you for your cooperation.

Yours sincerely

Richard Gardner
Assistant Principal
AMENITIES FUND

Please return this section to the finance department, via Form Tutor at the school on or before 30\textsuperscript{th} October 2014.

I wish to contribute to amenities fund (   )
I do not wish to contribute to amenities fund (   )

Charity Name: Chatham Grammar School for Boys

I have made a contribution of £21 (   )
Please Tick all that apply. (   )
I would like to Gift Aid this donation (   )
I would like to Gift Aid all future donations until further notice (   )

Name
Surname
Date

Address

Postcode