

HOMEWORK POLICY

Homework or self supported study at home is a pre-requisite for academic success at all levels and as such should be regularly set and encouraged. The establishment of good study habits and a regular allocation of time at home spent on additional work outside of the classroom in the early years of secondary school will assist in raising academic standards. At years 7 – 10 homework timetables will be prepared by Academic Leader in discussion with Heads of Department/Faculty. Each student in Years 7 to 10 will be issued with the Homework Timetable and a letter to be signed by a parent and returned within the first week of the Autumn Term. Homework is to be set regularly in accordance with the homework timetable. Students should not be required to work in a way which gives them too much to do on some days and too little on others.

No student should be allowed with impunity to evade homework and sanctions must be applied where necessary.

Students who have been absent are expected to catch up on all work missed. Legislation requires us to (a) provide homework, and (b) mark work, for the few students who have been excluded.

PROCEDURE

It is expected that students will devote the following amount of time on independent work at home.

On average – with time split equally between subjects, with a total of

Years	Time per subject	Time per weekday night	weekend
7 & 8	40 minutes	1 – 1 ½ hours	
9 & 10	1 – 1½ hours	1 ½ - 2 ½ hours	

In Years 11, 12 and 13, students should expect to be set at least 3 – 4 hours per week of homework for each subject. In addition, students are expected to undertake a minimum of a further 15 hours of independent study or research per week.

In Key Stage 3 & 4 when constructing the homework timetable Academic Leaders must be vigilant that each day a maximum of three pieces of homework is to be set, no subject may set more than one piece of homework in any week (other than languages and mathematics, where two short pieces may be set instead).

In Key Stage 5 subjects may set more than one piece of homework each week.

At all Key Stages pupils must be allowed sufficient time to plan their homework and take into account the need to maintain a home and social life – thus homework must not be required for marking on the day after it is set.

Sanctions for failing to produce satisfactory homework

- 1 The first sanction for homework that is not done, incomplete or of an unsatisfactory standard must rest with the subject member of staff. Personal reprimands, detentions and the removal of privilege should be used in the first instance. All failings on the part of the student should be recorded in the Diary and in SiMs
- 2 A continued lack of homework or low standard of work from an individual student should be discussed by the subject teacher with the Head of Department who should involve him or herself in additional sanctions. Where necessary the Head of Faculty should be involved.
- 3 Repeated failure i.e. more than twice in any ½ term to complete homework or achieve a realistic standard should result in referral to the respective Head of Faculty and a Faculty detention.
- 4 Any student who receives more than 2 detentions for lack of homework or homework of a poor standard will have a standard letter sent home to parents by the respective Academic Leader, possibly followed by a meeting with parents. In some cases referral to the Key Stage Manager will be required.

In extreme circumstances the Deputy Head/Head will request an interview with the parents to discuss further sanctions and the future of the student at the school.

Work undertaken in the Library or Form Tutor Room at lunchtime should be in addition to work carried out at home.

Parents will be advised about homework and studying at home.

