



Aspire & Achieve Together

Appeals for Year 7 Academic Year 2024/2025

Key Dates

1st March 2024

You will be offered a place in a Medway School. From this date, should you not wish to accept the place you have been offered, you may submit an appeal for a place at Holcombe Grammar School.

You do not have to give the full details regarding your appeal at this stage and may choose to submit them once you receive information regarding the process. At this stage you will have registered in the system your intention to appeal.

29th March, 2024

This is the date by which an appeal must be submitted to Holcombe Grammar School for a place if you do not want the school that you have been allocated. Your appeal may be submitted any time after 1st March 2024.

You do not have to give full details regarding your appeal at this stage but you will need to provide it prior to the appeal hearing.

Please click [Appeals Form](#) to access the 'Appeals' form. If you have any questions regarding Appeals please contact Ms Wood on 03333 602130 or by emailing admissions@holcombegrammar.org.uk.

Provisional dates for Year 6 into Year 7 Appeals:

Week commencing 8th June, 2024

The Appeal hearings will be timetabled as soon as a request is received. You are kindly asked to let the Appeals Board know, in good time, if any of the dates given are not convenient. The telephone number will be on the letter you receive.

Your Appeal should state the reasons for your request. Additional information/documentation/appendices should be submitted with your form to allow time for it to be copied and distributed to all the interested parties, so that your Appeal is not delayed. Please refer to the Appeals guidance for further information.

At least 10 working days before your appeal, unless you choose to waive this right, you will be sent detailed information regarding the process and also the date, time, place and names of the independent panel members who will hear the Appeal.

All other Appeals known as 'in-year' casual admissions and ones for Year 7 submitted after 31st March will be heard within 40 school days of submitting the request.